



**The Peak Grill & Tap Room at Palmer Gulch Resort** (Hill City, South Dakota)

www.thepeakbh.com

- The Peak Grill & Tap Room is located in the heart of the Black Hills, the home of Mt. Rushmore National Memorial. The restaurant is at the KOA Palmer Gulch, a remote lodging and camping resort approx. 8 miles outside of Hill City South Dakota. The Peak Grill & Tap Room is located at the main entrance of the park, adjacent to the Main Store and a few steps from the Lodge. Serving lunch and dinner in rustic cabin surroundings, The Peak Grill & Tap Room features Angus burgers and their signature buffalo meat loaf.
- The Peak Grill & Tap Room is a family owned and operated restaurant known for its variety of domestic and import beer, wine and cocktails and a selection of food for breakfast, lunch and dinner.
- Just a short drive from outdoor adventures and jaw-dropping national monuments such as Mt. Rushmore National Memorial, Crazy Horse Memorial, Badlands National Park, Wind Cave National Park and Custer State Park.
- We are looking for enthusiastic and motivated team members that want a cultural experience in South Dakota while making life long friends and memories
- Students receive a 25% discount on menu items. The employer provides transportation for students only via company van. Hill City area offers taxi services at \$25 one way.
- Your employer will organize a trip to Mt. Rushmore National Memorial or Badlands National Park. After Labor Day, your employer holds an International Dinner party for students. Each country works together to plan and prepare a main dish to share with everyone.
- The Palmer Gulch Resort is available for student use. They have several pools, splash pad, basketball court, volleyball net, coffee shop and covered picnic shelters. Learn more about the resort and the activities they offer at: <http://www.palmergulch.com>

**\*\*\* PLEASE READ MORE INFORMATION FROM EMPLOYER PROFILE ON THE OEG WEBSITE \*\*\***



**Summer Program**



**Organization:** CIEE  
**Type of Employer:** Select Employer



**Housing:** The Bunkhouse  
**Rental:** \$120/week

**Interview Place:** OEG  
**Interview Date/Time:** TO BE CONFIRMED

**Interview Type:** Virtual Interview  
**Reservation Deadline:** 15 Dec 2019

Position	English Level	Wage	Job No.	Description	Work Duration
Kitchen Assistant	6 - 10	\$9.30	8 Female + 1 Male	<ul style="list-style-type: none"> <li>• The Kitchen Assistant team member will prepare food for the upcoming shift, help the Cooks by keeping the production line full, washing dishes and cleaning the kitchen at the end of each shift. Please be prepared to move fast and take directions well. It will be warm and sometimes smokey in the kitchen while grilling burgers, chicken, etc. This is a fast-paced and exciting job. Team work is essential!</li> <li>• Preparation; Making hamburger patties according to size specifications.</li> <li>• Dishwashing; scrape all dirty plates into the garbage can.</li> <li>• Inventory Duties and Line Cooks</li> <li>• Buffet Attendant: The job of a buffet attendant is to ensure that food on the buffet line is clean, hot, and presented well to please our dining guests. This position takes you outside of restaurant and throughout the resort; tents, picnic shelters, meeting rooms, etc.</li> <li>• Monitor trash throughout your shift. Sweep and mop the dish room floor at the end of your shift. Wipe down all surfaces prior to leaving</li> <li>• The employer has two scheduled shifts: 6:30am - 2:30pm OR 2:30pm - 10:30pm. Additional hours are given during the peak of our season; late June thru mid August. Students who do well at their job duties will receive extra hours during the peak of the season.</li> <li>• Requirement: Student able to lift 25lbs/11kgs, stand for entire shift, and handle cleaning chemical.</li> <li>• We receive freight 3 times per week. Putting away large jugs of oil for fryers are extremely heavy. Carrying cam-bro boxes for catering or rodeo concessions are awkward and heavy. Cashier responsibilities: Cashiers actively sell a range of food to</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Job Start Period:</b> 20 May – 5 June 2020</li> <li>• <b>Job End Period:</b> 5 – 25 August 2020</li> <li>• <b>Minimum work duration:</b> see work dates</li> </ul> <p>** It's best to arrive <b>Monday through Thursday</b> between the hours of <b>10am and 6pm</b>.</p> <p>-----</p> <p><b>Set A:</b> 21 May – 5 August 2020</p> <p><b>Set B:</b> 28 May – 12 August 2020</p>



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The Peak Grill & Tap Room is a family owned and operated restaurant known for its variety of domestic and import beer, wine and cocktails and a selection of food for breakfast, lunch and dinner. The outdoor patio is a relaxing area where our guests can eat, drink and enjoy the breathtaking view of Black Elk Peak. Our food service takes us all over the park; Pancake breakfast at the Prospector tent, catering meals for family reunions or weddings, concessions for Palmer Gulch Rodeos and Polkapalooza. We are looking for enthusiastic and motivated team members that want a cultural experience in South Dakota while making life long friends and memories.

Visit our website to learn more about The Peak Grill & Tap Room: <http://www.thepeakbh.com>





**WORK & TRAVEL USA**

## **The Peak Grill and Tap Room at Palmer Gulch Resort Hill City , South Dakota**

<https://www.thepeakbh.com/>

### **Company Description**

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### **Find second jobs in the community**

Yes, likely

### **Housing**

Yes

### **Housing Cost**

\$ 120 per Week

### **Meal Plan**

Optional

### **Cost per Day**

\$ 0

### **Hire Participants Travelling in Groups**

No

### **Maximum Group Size**

### **Grooming Requirements**

No visible tattoos or piercings! Only approved piercings are in ears. Daily personal hygiene is a must. Please arrive well groomed and in full, clean uniform. Shirt tucked in and worn with a belt. Non-skid, closed toed, athletic shoes and socks are required. No sandals. State law requires all hair pulled back, out of face. Kitchen assistants are required to wear a hat at all times.

### **Types of Cultural Opportunities**

Company Parties, Potlucks or Dinners, Trips to Nearby/Major Attractions



WORK & TRAVEL USA

## The Peak Grill and Tap Room at Palmer Gulch Resort - Kitchen Assistant

### HOST INFORMATION

#### Company Description:

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Visit our website to learn more about The Peak Grill & Tap Room: <http://www.thepeakbh.com>

**Host Website:** <https://www.thepeakbh.com/>

**Site of Activity:** The Peak Grill and Tap Room at Palmer Gulch Resort

**Parent Account Name:** The Peak Grill and Tap Room at Palmer Gulch Resort

**Host Address:** 12320 SD Hwy 244 Hill City , South Dakota , 57745

**Nearest Major City:** Rapid City , South Dakota , Less than 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

The Kitchen Assistant team member will prepare food for the upcoming shift, help the Cooks by keeping the production line full, washing dishes and cleaning the kitchen at the end of each shift. Please be prepared to move fast and take directions well. It will be warm and sometimes smokey in the kitchen while grilling burgers, chicken, etc. This is a fast-paced and exciting job. Team work is essential!

Preparation; Making hamburger patties according to size specifications

- a. slice and dice onions, tomatoes, green/red peppers...enough to last a full day
- b. make ranch dressing and salsa
- c. fill dressing and sour cream bottles
- d. take out boxes and trash to dumpsters
- e. keep work area clean; swept, tables/wall washed
- f. at closing, sweep and mop the kitchen and baseboards
- g. mix pancake batter needed for breakfast shift
- h. grill pancakes, eggs, sausage/bacon

Dishwashing; scrape all dirty plates into the garbage can

- a. watch for silverware; forks, knives, spoons and baskets
- b. load dishwasher trays with dirty dishes and put into dishwasher
- c. after load is complete; return plates, cups, kitchen pans, covers, utensils, etc. to designated areas
- d. all pots/pans, lids and utensils

#### Inventory Duties

- a. put food deliveries in the proper place; everything off the floor in the cooler
- b. make sure all freight is put away properly and rotated so older is used first
- c. put away inventory that goes on the pantry shelves in the dish room such as napkins, toilet paper, straws, etc.

#### Line Cooks

- a. keep your area clean and stocked throughout your shift
- b. clean inside and outside of prep tables in your station during your shift
- c. list to the orders being called so you have your part done
- d. timing of the completed ingredients to come together at the same times is what we strive for

#### Buffet Attendant

The job of a buffet attendant is to ensure that food on the buffet line is clean, hot, and presented well to please our dining guests. This position takes you outside of restaurant and throughout the resort; tents, picnic shelters, meeting rooms, etc.

- a. transport food and buffet equipment to venue's throughout the resort
- b. set up buffet line; hot food inserted into chafing dishes and cold food placed on ice
- c. keeps hot and cold items replenished and attractive during the meal
- d. removes left over food from buffet line at end of meal
- e. cleans and disassembles buffet line - returning equipment back to the restaurant
- f. communicates between all key people
- g. helps put away supplies and takes out garbage
- h. returns equipment and supplies to storage area
- i. must be safety conscious and adhere to all safety rules at all times
- j. meet Hansen Investments, Inc. attendance requirements
- k. meet proper uniform, appearance and grooming standards
- l. performs other tasks as assigned
- m. demonstrates good customer service skills

Monitor trash throughout your shift.

Sweep and mop the dish room floor at the end of your shift

Wipe down all surfaces prior to leaving

#### Typical Schedule:

The employer has two scheduled shifts: 6:30am - 2:30pm OR 2:30pm - 10:30pm

**Drug Test required:** Yes

## COMPENSATION

**Hourly Wage:** \$9.3

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$350

**Bonus:** Yes

Students who complete their job offer agreement according to their contract will receive a completion bonus paid in their final paycheck.

\* All figures above are pre-tax

**Estimated average number of hours per week:** 36

**Estimated minimum number of hours per week:** 34

**Estimated maximum number of hours per week:** 45

**Potential fluctuation in hours per week:**

Additional hours are given during the peak of our season; late June thru mid August. Students who do well at their job duties will receive extra hours during the peak of the season.

**Average number of hours per week reached by last year's seasonal employees:** 44

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

Students receive a 25% discount on menu items

## JOB REQUIREMENTS

**English Level required:**



Upper-Intermediate

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

**Description:**

We receive freight 3 times per week. Putting away large jugs of oil for fryers are extremely heavy. Carrying cam-bro boxes for catering or rodeo concessions are awkward and heavy.

Standing for entire shift

Handling cleaning chemicals

**Need to wear uniform:** Yes

**Uniform Policy:**

Company issued t-shirt tucked into denim jeans. Belt is to be worn and company issued hat to keep hair out of your face.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

**Description:**

Please bring with you nice, denim jeans. No holes and no stains. A belt. Athletic shoes with socks are required.

## CULTURAL OPPORTUNITIES

### Types of Cultural Opportunities:

Company Parties, Potlucks or Dinners, Trips to Nearby/Major Attractions

### Additional Details about Cultural Offerings:

Your employer will organize a trip to Mt. Rushmore National Memorial or Badlands National Park. After Labor Day, your employer holds an International Dinner party for students. Each country works together to plan and prepare a main dish to share with everyone.

### Local Cultural Offering:

The Palmer Gulch Resort is available for student use. They have several pools, splash pad, basketball court, volleyball net, coffee shop and covered picnic shelters. Learn more about the resort and the activities they offer at: <http://www.palmergulch.com>

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### Employer-owned or employer-arranged housing description:

Students will reside in "The Bunkhouse" at 124 Pine Ave, Hill City, South Dakota 57745 Employer-Arranged housing includes electricity, water and internet.

**Lease Agreement:** No

### Onsite Amenities:

WiFi: Yes

Description:

Private Wi-Fi and is protected with a password

Phone Service: Yes

Description:

Landline is available at The Peak Grill & Tap Room. No landlines are available in employer-arranged housing. Note. Cellular service is in the Hill City area, but NOT at The Peak Grill & Tap Room.

Kitchen facilities: Yes

Description:

Kitchen facilities are limited within The Bunkhouse. Most cooking is restricted to rice cookers, crock pots and microwaves. Refrigerator and freezers are available for

Laundry facilities: Yes

Description:

Each housing unit has a washer and dryer

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 4

Maximum Occupancy Per Room: 6

Suggested Occupancy Per Room: 4 - 6

Rooming Arrangement Description:

If you're traveling with a friend and would like to room together, you MUST notify your employer of this prior to travel. Housing is co-ed, but individual rooms are NOT.

### **Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$120

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$300

Description:

Housing Deposit can be withheld from your paycheck or you can pay it directly with cash. The housing deposit is due after your first two payroll cycles.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

If housing inspections DO NOT pass, you will not receive a refund. Housing units must be kept clean and without damages. If you do not work through your agreed upon job offer date, you will not be eligible for a housing deposit refund. A \$50 non-refundable cleaning fee is charged to each student

Details About Deposit Refund:

Housing inspections that pass employer approval will receive the \$250 (less \$50 cleaning fee) via their last paycheck.

### **Transportation to Worksite:**

Employer-Provided Transportation

Estimated commute time: Under 15 minutes

Employer-Provided Transportation is free of charge

Description: The employer provides transportation for students only via company van. Hill City area offers taxi services at \$25 one way.

## **ARRIVAL INFORMATION**

### **Arrival Instructions:**

The employer suggests flying into Rapid City Regional Airport (RAP). This airport is approximately 50 miles from The Peak Grill & Tap Room. It's best to arrive Monday through Thursday between the hours of 10am and 6pm. We highly suggest not taking the last flight of the day. The employer will have arranged for your transportation from the airport to The Bunkhouse, located in Hill City. You'll find "Airport Shuttle" information desk at the bottom of the escalator, in the baggage claim area. Simply give them your name and the address of the Bunkhouse. They'll be expecting you, providing you have communicated your travel itinerary TWO WEEKS PRIOR to your arrival into the US.

Please note. Students MUST email their arrival information to Lindsey Rokusek, Administrator (lindseyr@hanseninc.net) at least 2 WEEKS prior to arrival to the United States. Details about a scheduled pickup will be communicated to the student prior to their departure.

### **Suggested Arrival Airport:**

Rapid City Regional Airport, RAP, Less than 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$50 to \$75

### **If arriving after regular hours:**



**Suggested After-Hours Accommodation:**

Sun Inn Hotel  
725 Jackson Blvd  
Rapid City , South Dakota 57702  
605-343-3063  
\$75 to \$100

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide the forms students need to apply and help them complete it prior to them traveling to the SS office. However, we do not provide transportation into Rapid City to the SS office.

Nearest SSA Office: Rapid City , South Dakota , Less than 50 miles

**Other:**

Wage Payment Schedule:

Students are paid bi-weekly (every other Sunday) is payday. All students will receive a payroll check, not cash. You'll want to visit with a bank of your choice to open a checking account.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

This is NOT a meal. We provide a light snack like deli sandwiches or side salad, fruit, granola bars, and soft drinks. Ordering from the menu is 25% off with certain restrictions.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: No

Grooming Requirements:

No visible tattoos or piercings! Only approved piercings are in ears. Daily personal hygiene is a must. Please arrive well groomed and in full, clean uniform. Shirt tucked in and worn with a belt. Non-skid, closed toed, athletic shoes and socks are required. No sandals. State law requires all hair pulled back, out of face. Kitchen assistants are required to wear a hat at all times.

Second Job Availability: Yes, likely

Applicable Company Policies:

All employees must be able to lift and carry up to 30lbs. The building is an old, log cabin with a lot of character and a lot of stairs. Please take note of this, as we don't want anyone to get hurt.

Absolutely NO cell phones are allowed in your possession during your shift. The resort and your housing unit, is a smoke free facility and we expect our employees to comply. To encourage a healthy lifestyle, we do not allow smoke breaks at any time.

Employer will provide transportation to and from The Bunkhouse in Hill City to The Peak, about an 8 mile drive. Please be respectful of your scheduled shifts and be ready for work when transportation arrives.

Scheduling is done once a week; Sunday thru Saturday. Those who take on a second job, as your sponsored employer, your schedule with The Peak comes first.

## COMMUNITY AMENITIES

### **Walking Distance from Worksite:**

Restaurants, Internet Cafe

### **Walking Distance from Housing:**

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

### **Unavailable:**

Shopping Mall