

## Terra Nova Cabins

Once in a lifetime summer job!

At Terra Nova Cabins we strive not only to make this an experience of a lifetime for our guests, but our employees as well. Join the Terra Nova Team as we welcome the addition of 40 brand new stylish, modern-rustic cabin units for our worldly travelers to stay in while they visit [Yellowstone National Park](#). We seek motivated individuals who have a passion for hospitality as well as customer service. This is an opportunity of a lifetime to work and play in a beautiful outdoor setting near [West Yellowstone](#), Montana, on the north shore of Hebgen Lake.

*\*Please note- students interested in the convenience store position must be 21 years old or older!*

## Reasons to join us this summer:

- Great wage- \$11.00 per hour!
- Housing provided for just \$44.00 per week!
- Employer provides transportation into town weekly for shopping!
- Amazing hiking trails within walking distance!
- Immediate access to water activities and sports on [Hebgen Lake!](#)
- Enjoy discounted horseback riding and white-water rafting trips!

## Did you know...?

- During the summer, more visitors stay in West Yellowstone's lodging accommodations than any other location in the Yellowstone region.
- There are 67 species of mammals inside Yellowstone National Park, including: bears, fish, birds, reptiles and wolves.
- The origin of the name Montana came from the Spanish work meaning "mountain."
- The density of the state of Montana is 6 people per square mile.

## What is the weather like in West Yellowstone, Montana?

On average, there are 191 sunny days per year in West Yellowstone. Average daytime temperatures vary from 28°F (-2°C) in January to 84.5°F (29.2°C) in July. Heavy snowstorms may occur as early as September or as late as May, though most snow falls from November to March. Throughout the state, summer nights are generally cool and pleasant. It's best to pack a sweater and light jacket, as the difference between morning and evening temperature could be vast.

For more information on the weather in West Yellowstone MT, please visit [www.weather.com](http://www.weather.com).



## How to Get There

Students should communicate their travel plans with their employer at least 2 weeks prior to arrival in the US. It is recommended that students fly in to Bozeman Yellowstone International Airport ([BZN](#)) in Bozeman, MT and plan to spend 1-2 nights there in order to apply for social security before arriving at the worksite.

After applying for social security, students should travel to Terra Nova Cabins via the Skyline Bus from Bozeman- pick-up location near Wal-Mart. Take the [Skyline Bus](#) to Big Sky, get off at "Town Center." The employer will pick up students at the bus stop and transport them to Terra Nova Cabins. It is extremely important students notify the employer of travel plans and expected arrival at Town Center in Big Sky.

**Terra Nova Cabins**  
West Yellowstone, MT



**Company Biography**

Once in a lifetime summer job! At Terra Nova Cabins we strive not only to make this an experience of a lifetime for our guests, but our employees as well. Join the Terra Nova Team as we welcome the addition of 40 brand new stylish, modern-rustic cabin units for our worldly travelers to stay in while they visit Yellowstone National Park. We seek motivated individuals who have a passion for hospitality as well as customer service. This is an opportunity of a lifetime to work and play in a beautiful outdoor setting on the north shore of Hebgen Lake.

**Other Company Details**

Drug test required?	No	Do students complete an additional application upon arrival?	Yes
Does your company issue completion certificates?	No	If requested, will you evaluate the student's performance?	Yes
Any additional company details?			
Students are punctual to work and if cannot make scheduled shift that they find a replacement. Need to be 21 to work convenience store to sell wine and beer.			

**Worksite Location**

Worksite location:	Terra Nova Cabins 35 Kirkwood Creek Road West Yellowstone, MT 59758		
Nearest major city:	Bozeman, MT	Worksite setting:	Remote/Rural
Nearest major airport:	Bozeman Yellowstone International Airport	Distance to nearest major airport:	93 miles
Additional worksite setting details:	Rural setting on 11.5 acres, 18 miles northwest of West Yellowstone, MT on north shore of Hebgen Lake off of Highway 287 bordered by Gallatin National Forest to the north.		

**Social Security**

Are students required to apply for a social security card prior to arriving at worksite?	Yes		
Will the company assist students with their social security application?	No		
Assistance detail:	Please apply for SSN in Bozeman upon arrival before traveling by bus to Big Sky, MT where you will be picked up and transported to Terra Nova Cabins.		
Where is the nearest social security office?	Bozeman, Montana	Distance:	94 miles
How will students be paid until their social security card arrives?	paycheck		

## Terra Nova Cabins

Convenience Store Clerk  
West Yellowstone, MT



### Company Biography

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### Work and Pay Details

Position title: Convenience Store Clerk

Hourly wage: \$11.00

Tips? Yes

Description of position:

We seek motivated students who have a passion for hospitality and customer service and work well in a team atmosphere!

Convenience store duties include but are not limited to the following:

- Be able to learn and operate a point of sale cash computer system
- Assist customers with the gas pumps if needed
- Greet guests in a friendly manner
- Assist guests with checking in and out of cabin as well as providing directions
- Process cabin rental billing accurately with the use of ResNexus Reservation System
- Take phone reservations for guests in a professional manner
- Restocking and pricing of store products
- Mopping store floors, dusting shelves and product, cleaning of store bathroom

Specific qualifications required:

Skills needed for the position include but are not limited to:

- Prior cleaning experience preferred
- Previous customer service experience preferred
- The ideal candidate will promote a positive image of Terra Nova Cabins and display a positive and upbeat personality during each guest interaction and accommodate guests needs and requests
- To communicate well with others working in a team atmosphere is a must
- Attention to detail
- Perform basic point of sale functions with our cash computer system
- Love of the outdoors and a sense of comfort working and living amongst nature
- Must be over 21 years or older to work this position.

Estimated weekly wage (incl. tips):

\$385.00

Bonus:

None

Conditions of bonus:

Average hours for last year's students?

Not specified

Maximum weekly hours allowed:

45 Hours

Minimum average number of hours?

35 Hours

Possibility of getting more than average hours:

Good

Students get the most hours in:

June,July,August,September

Students get the least hours in:

Late April to first half of May

How often are students paid?

Every Two Weeks

Do you pay overtime?

Yes

If yes, after how many hours per week do you pay overtime?

40 Hours

Does your company only operate weekends before or after specific dates?

No

If yes, what are the dates?

Position location:

Terra Nova Cabins  
35 Kirkwood Creek Road  
West Yellowstone, MT 59758

### Other Job Details

Minimum english level:

Advanced

Description of working conditions:

- The majority of the work involves working indoors
- Physical requirements include walking, standing for long periods of time, bending, reaching, lifting up to 30 pounds, watering plants with a watering can, typing on the computer and talking to guests over the phone for periods of time
- Working with basic household cleaning chemicals

Other Job Details	
Will job duties be different at the beginning of the season?	Yes
If yes, provide details of specific job duties:	Spring property cleanup including outdoor sweeping, raking and planting flower pots.

Uniform and Grooming Requirements			
Are students required to wear a uniform?	No	If yes, what is the cost of the uniform?	Not specified
Are uniform laundry services available?	Yes	If yes, what is the cost of the laundry service?	\$2.75
Do students need to purchase specific clothing or footwear?	Yes		
Details of purchasing required clothing or footwear:	Employer will provide one logoed T-shirt and can purchase additional T-shirts at cost. Comfortable clothes, toed shoes are required		
Do you have company grooming requirements?	Yes		
Details of company grooming requirements?	Required to wear clean comfortable clothes ie... jeans or long shorts that do not have tears. Must be hygienically clean and well groomed.		

Other Company Details			
Company hires couples?	Yes	Company hires groups of up to 4?	No
Drug test required?	No	Do students complete an additional application upon arrival?	Yes
Does your company issue completion certificates?	No	If requested, will you evaluate the student's performance?	Yes
Any additional company details?			
Students are punctual to work and if cannot make scheduled shift that they find a replacement. Need to be 21 to work convenience store to sell wine and beer.			

Training Information			
Is job training required?	Yes	Length of training:	3 days
Are students paid during training?	Yes	Hourly pay rate during training:	\$8.30
How many hours per week are students likely to receive during training period?	24		
Any other details?			

Worksite Location			
Worksite location:	Terra Nova Cabins 35 Kirkwood Creek Road West Yellowstone, MT 59758		
Nearest major city:	Bozeman, MT	Worksite setting:	Remote/Rural
Nearest major airport:	Bozeman Yellowstone International Airport	Distance to nearest major airport:	93 miles
Additional worksite setting details:	Rural setting on 11.5 acres, 18 miles northwest of West Yellowstone, MT on north shore of Hebgen Lake off of Highway 287 bordered by Gallatin National Forest to the north.		

Standard Arrival Information			
Are students required to arrive or depart on specific dates?	Yes		
Details of required arrival or departure dates:			
Employee needs to coordinate arrival date and time in Big Sky, MT for transport to Terra Nova Cabins.			
Mode of transportation:	Public Transportation	Students must arrive between these hours:	8 am to 8 pm
Cost:	Not Specified		
Other details:			
Please plan to spend one to two nights in Bozeman in order to apply for your social security card prior to traveling to Terra Nova Cabins. Once ready to travel to Terra Nova Cabins, you can take the Skyline bus from Bozeman (pick up near Walmart) and travel to Big Sky, Montana (get off at Town Center). <a href="https://skylinebus.com/">https://skylinebus.com/</a> Employer will pick up at Town Center bus stop in Big Sky, MT to transport to Terra Nova Cabins. It is extremely important you notify the employer of your travel plans and expected arrival time at Town Center.			

After Hours Arrival Information			
General information:	Plan to stay at the Days Inn & Suites by Wyndham Bozeman while you are in Bozeman to apply for your social security card. Hotel is walking distance from Walmart, local bus stops, and Skyline bus stop to Big Sky.		
Name of accommodation:	Days Inn & Suites by Wyndham Bozeman	Accommodation address:	1321 N 7th Ave, Bozeman, MT 59715
Cost per night:	Not Specified		

## After Hours Arrival Information

Best way to travel from airport to overnight accommodation: Call the hotel for free shuttle. (406) 414-6115

## Social Security

Are students required to apply for a social security card prior to arriving at worksite?	Yes
Will the company assist students with their social security application?	No
Assistance detail:	Please apply for SSN in Bozeman upon arrival before traveling by bus to Big Sky, MT where you will be picked up and transported to Terra Nova Cabins.
Where is the nearest social security office?	Bozeman, Montana
	Distance: 94 miles
How will students be paid until their social security card arrives?	paycheck

## Housing Details

Is housing provided?	Yes	If not, will you assist students in finding housing?	N/A
Are there affordable housing options in the area?	N/A		
Housing options in the area:	N/A		
Local housing resources:	N/A		
Housing address:	Terra Nova Cabins, 35 Kirkwood Creek Resort Road West Yellowstone MT 59758		
Is the student required to sign a separate housing contract?	Yes		
Type of housing provided:	Other	Number of students to a room:	1-3
Housing details:	Shared kitchen, small dresser, one set of bathroom towels, shared bathroom and shower. Employer will provide transportation into town once a week to go to the supermarket to purchase food.		
Do you offer co-ed housing?	No		
Cost of housing - per week:	44.00	Includes utilities?	No
Are housing costs deducted from paycheck?	Yes		
Is a housing deposit required?	Yes	Amount of housing deposit:	\$200.00
Instructions for payment of housing deposit:	Cash or credit card - due upon arrival.		
Housing deposit due date:		Is deposit refundable?	Yes
Conditions of deposit refund:	Must stay through contracted job dates and provided housing needs to be cleaned to same standard as when arrived with no damages.		
How will deposit be refunded?	Adjusted to last paycheck		
Are students required to live in provided housing upon arrival?	Yes		
During their work stay, can students find alternate housing?	No		
If yes, is there a penalty?	No		

## Transportation to/from Worksite

Method of transportation to worksite:	Walk - housing is on site.		
Distance to worksite:		Is worksite within walking distance of housing?	Yes
Cost of public transportation to worksite:	Not specified		
Details of public transportation to worksite:			
Cost of transportation to worksite provided by employer:	Not specified		
Details of transportation to worksite arranged by employer:			
Cost of arranging own transportation to worksite:	Not specified		
Details of arranging own transportation to worksite:			

## Housing Amenities

Available public transportation:	Interstate Bus		
Access to public transportation?	Requires additional transportation		
On Site Housing Amenities			
Laundry:	Yes	Linens:	Yes
		Private bath:	No
Refrigerator:	Yes	Microwave:	Yes
		Air conditioning:	No

## Housing Amenities

TV:	No	Telephone:	No	Security guard:	No
Computer/Internet Access:	Yes	Utensils:	Yes	Gym:	No
Individual Beds:	Yes				
Nearby Amenities					
Supermarket:	Requires Transportation		Restaurants:	In town/accessible	
Shopping mall:	Requires Transportation		Fitness center:	Requires Transportation	
Post office:	Requires Transportation		Laundry:	Walking Distance	
Bank:	Requires Transportation		Internet cafe:	Requires Transportation	
Movie theater:	Requires Transportation		Library:	Requires Transportation	
Additional amenities: Access to water sports on Hebgen Lake across highway 287, hiking trails within walking distance.					

## Meal Information

Are meals included in rent cost?	No	
If not, meal plan cost per day:	Not Specified	Meals covered: Not Specified
Is the purchase of a meal plan mandatory?	No	

## Cultural Opportunities

Types of cultural opportunities provided			
Organized Holiday Event(s):	Yes	Organized Trip(s) to Major Attraction(s):	Yes
Organized Potluck(s) or Dinner(s):	Yes	Organized Trip(s) to Major City:	No
Organized Karaoke Night(s):	No	Information about Events:	Yes
Organized Movie Night(s):	Yes	Information about Local Resources:	Yes
Organized Sporting Event(s):	No	Information about Attractions/Sites:	Yes
Organized Staff Exchange Event(s) - Other:	Yes	Information about Local Community:	Yes
Organized Trip(s) to Nearby Attraction(s):	Yes	Other:	Yes
If Other, please describe: Employer will organize an outdoor bonfire for staff. Employer will also possibly organize a small group day hiking trip. During Super Host Week, we provide students with passports where they can use the coupons to go horseback riding and whitewater rafting at discounted rates.			
Additional details about cultural offerings:			