



Summer Season 2019

The information on this announcement is compiled from many sources, including the employer, guidebooks and the internet. It is meant as a guideline. Every attempt is made to ensure the accuracy of the information, but many details are estimates, which can change due to business needs, weather, new information, changes of facilities, and events outside the control of the employer.

EMPLOYER INFORMATION

Business Name: San Juan Island Hostel
Business Type / EIN: 60-4063202
Work Location Address: 425 Argyle Ave., Friday Harbor, WA
Company Website: www.sanjuanislandhostel.com

Please list the dates of your seasonal operation:

Begin Date: May
End Date: September

JOB INFORMATION

Job Title	Front Desk
Number of openings	1
Gender Preference	None
Wage per Hour	\$11.50
Estimated hours/week	32
Tasks to be performed in position	The front desk clerk performs routine clerical, secretarial and administrative work in answering telephones, receiving the public, providing customer assistance, data processing, making reservations and record-keeping.
Special Skills required for position	Basic computer skills, spreadsheet, basic math

Are the positions assigned in advance or upon arrival? In Advance
Employer Skype interview after the initial GeoVisions interview? Yes
Employer Skype ID: [Click here to enter text.](#)

Student Work Dates – Complete the below 4 lines:

Earliest Start Date: May 1st.
Latest Start Date: June 1st
Earliest End Date: August 31st
Latest End Date: September 15th

***Please note that students may not work in positions requiring work hours that fall predominantly between the hours of 10:00 p.m. and 6:00 a.m.

Are the wages tipped? What is the tipping policy? No tips

Is Overtime Available?: No

Overtime policy: .

Required training prior to starting their work? On the job

If so, is this training paid? Click here to enter text.

Is there any fee for this training? No

If so, what is the fee? .

Is there an end of season bonus? If so, what is it? None

What conditions must be met in order to receive it? .

Total number of Employees (US & Foreign): 5

Percentage of J-1 Work and Travel students: 20%

Is it possible to get a second job at another employer in the area? .Yes

Drug Testing Policy: None

Are you offering this job directly, or through a third party? If so, whom?
direct

EMPLOYEE DRESSCODE

What is the dress code? : Casual

What are the grooming guidelines? : Must be present a professional appearance

Are uniforms provided? : No

Costs (or deposits) for uniforms:

Is there anything the students need to bring?

HOUSING INFORMATION

Description/ Type of Housing: Long term hostel – ***we own the hostel***

Address of Housing (if known): 425 Argyle Ave., Friday Harbor, WA 98250

What is the weekly cost for housing?: \$400 / month

How is the rent paid?: Must pay directly in cash to hostel manager

Is it deducted from payroll or paid directly to the landlord?: No

Is there a Housing Deposit?: Yes

How much is the housing deposit?: \$100

When is the deposit due and are there any conditions for a refund? : Upon arrival

Please provide a copy of the housing agreement. Students should tour the housing before signing a housing agreement. **See website – www.sanjuanislandhostel.com**

Will apartments be mixed gender? (Bedrooms are required to be the same gender):

Number of Bedrooms?: See website

Estimated students per bedroom: See website

Number of full bathrooms?: :See website

Number of half bathrooms?:

What is included in the housing cost? : Linen, towels, and Wi-Fi

Is the housing furnished and to what degree? :Minimum furnishings

Will there be beds?: Yes

Will there be a kitchen table?:

Will there be living room furniture?:

What other furnishings should students expect to see in the housing?: See website

Is there any additional cost to the student for the furniture?:

Are meals provided? : No

Are cooking facilities available in the housing? : Yes

Are cooking utensils, pots/pans, dishes, and/or glasses provided?: See website

Are basic supplies like linens/ towels provided? : See website

Is internet access available in the housing?: Yes

Is there an extra cost for this?: No

What other costs will students need to pay (utilities, phone, etc.)? .

Other housing features that are offered:

Housing Distance to work? : 200 meters

Is transportation provided to work?: No

If YES, please indicate any cost for this transportation: .

If NO, please describe available local transportation: .

CULTURAL ACTIVITIES

Host employers are expected to actively plan, encourage and be involved in at least one cultural event or activity each month for program participants.

Please list 4 cultural activities you expect to plan for students:

Activity 1: Fishing

Activity 2: Bird sanctuary tour

Activity 3: Beaches

Activity 4: Ocean ferry

Helpful Websites: . <http://www.fridayharbor.org/>

LOCAL AREA INFORMATION

Local Population: 2,000

Distance to Major Cities: 103 miles to Seattle

Is Public Transportation Available? : Yes

Nearest Airport: Seattle

Nearest Bus/ Train Station: Fidalgo Island – will need to take Friday Harbor ferry

Are you able to meet students at the airport, bus station, train station, etc. upon arrival in the United States? : No

Distance from Housing to Public Transportation: 200 meters

Distance from Housing to Supermarket: 200 meters

Average Temperatures: December: 37F March: 50F June: 78F

SEASONAL / TEMPORARY WORK

Please describe what makes these positions "Seasonal" or "Temporary":

We are located on San Juan Island, Washington. Tourist season begins in late March and ends mid- September depending on the weather.

Work and Travel students may only work in positions that *are considered* "Seasonal" or "Temporary" in nature. Below is the State Department's definition of these terms:

§ 62.32 Summer Work/Travel:

(b) Purpose. The purpose of this program is to provide foreign college and university students with opportunities to interact with US citizens, experience US culture while sharing their own cultures with Americans they meet, travel in the US, and work in jobs that require minimal training and are seasonal or temporary in order to earn funds to help defray a portion of their expenses.

Employment is of a **seasonal nature** when the required service is tied to a certain time of the year by an event or pattern and requires labor levels above and beyond existing worker levels.

Employment is of a **temporary nature** when an employer's need for the duties to be performed is a one-time occurrence, a peak load need, or an intermittent need. It is the nature of employers' needs, not the nature of the duties that is controlling.

OTHER COMMENTS

Please list anything about your business that will help us recruit the best students for your staffing needs. San Juan Island has one weekly newspaper, and an online daily news site, is dotted with numerous farms, and is a tourist-driven economy. Outside of Friday Harbor, the only major commercial establishment resort is the village of Roche Harbor, located on the northwest side of the island. Other landmarks are the old English and American Camps at opposite ends of the island, which together comprise the San Juan Island National Historical Park, which commemorates the 1859 Pig War. Interpretive centers and reconstructed buildings, formal gardens, etc. recall the history of early European settlement in the area. The University of Washington runs Friday Harbor Laboratories, a marine research lab and campus^[6] outside Friday Harbor. The campus has been extant since 1909 and has dormitories, a food service, and classrooms for holding lectures. San Juan Island is considered a "small town" community, in that it is relatively quiet rural living with little distractions or incidents aside from tourism. One notable resident would be Lisa "Ivory" Moretti, a retired female professional wrestler of World Wrestling Entertainment fame. It has a number of attractions including The Whale Museum; a contemporary Art Museum building completed in 2015; the San Juan Community Theatre; the Sculpture Park (located near Roche Harbor); Lime Kiln Park where on many days you can sit and watch orca pods swim by; and, its own resident camel, Mona.